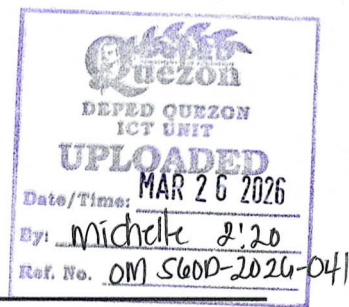




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



25 March 2026

OFFICE MEMORANDUM
SGOD-2026- 041

DESIGNATION OF OFFICER-IN-CHARGE FOR SGOD CHIEF

To: All SGOD Personnel
All Others Concerned

In light of the SGOD Chief's personal leave on March 26, 2026, **Dr. Raul R. Agaran, Education Program Supervisor**, is hereby designated as the Officer-in-Charge during the said date.

He is authorized to sign all urgent routine communications, excluding financial matters. He is likewise directed to promptly report to the SGOD Chief any critical concerns requiring urgent decisions, including matters related to the travel of SGOD personnel.

For information and guidance.

FOR:
ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

DR. ROSELYN Q. BOLFO
-Assistant Schools Division
Superintendent

sgod/jcm/3/25/2026

DEPEDQUEZON-TM-SDS-04-010-005



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